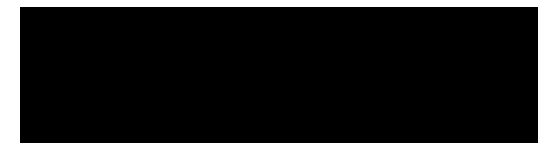




Birkdale North School
Board of Trustees Meeting Minutes
Thursday 30th July 2020, 6:00pm
Birkdale North School Staff Room



Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6:05pm	
Attendees	Present: Greg, Guillame, Anne-Marie, Yvonne, Matt, Tui, Mikael, Jan Apologies: Soazik Guests: Olivia, Nicky No-Show:	
Declaration of Conflict of Interest	Yvonne has a conflict of interest regarding the YMCA camp venue, due to her work.	
Presentations		
Welcome to our guest from the community	Welcome Olivia to our meeting.	
Principal's appraisal by NK	Nicky shared Jan's appraisal 'In Committee'	



	until 7:05pm and the Board of Trustees congratulated Jan on her very positive appraisal as a first time principal.	
Discussion by Matt Elliot regarding school karakia	Jan shared the school karakia that we use throughout the school at all our assemblies (after consultation with Whaea Tui.) We could use this karakia as a Board. Kia hora te marino ... We could think about having a new school karakia written with suitable consultation. We could also consider ideas from the Pacific communities.	
Approval of Previous Minutes	Minutes to be approved: No discussion	<u>Motion:</u> That the minutes from the meeting held on 25th June 2020 be passed as true and correct. Moved: Greg Second: Carried: All
Financial Report - 10minutes Monthly review of the financial report, financial statements and creditors.	Brief discussion of one item within the budget	<u>Motion:</u> That all lawful creditors be paid and that the financial report for June 2020 be approved. Moved: Greg Second: Carried: All
Principal		
Principal's Report - 10minutes Monthly Principal's Report	Matariki Disco - a great success School Camp - Safety Action Plan will be with the Board ready for the September board meeting. School roll is now 198 students -this is bigger than usual for this time of year.	<u>Motion:</u> That the Principal's report be adopted. Moved: Greg Second: Carried: All <u>Action:</u>



The Auckland Museum trip for August 10th has unfortunately had to be cancelled, due to the museum cancelling their subsidy.

Strategic Decisions/Policy

Item

Strategic plan review and draft annual plan to be approved

The Board members have had the opportunity to view and comment on the Strategic Plan and Annual plan for 2020. Comments have been shared alongside the Strategic Plan.

Motion: That the Board approves the strategic plan and annual plan for 2020 and approves minor edits with final sign-off from ME and JM.

Moved: Greg Secombe
Seconded: [redacted] Carried: All

Item Principal's appraisal this year	Discussed having Dr Nicky Knight to be asked to be Jan's appraiser for the following year moving forward. Noted was that the subsequent year should be an alternative appraiser, as best practice.	Motion: That Dr Nicky Knight be contracted to be Jan's appraiser for the year moving ahead. Moved: Greg Second: Carried: All
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Item Presentations by playground Companies	Two playground companies have been into school and have made presentations to our students as part of the consultation for the playground. Jan is working with a parent to make a funding application to The Lion Foundation for the playgrounds.
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In-committee (When required)

Approval of previous in-committee minutes	Minutes to be approved: Deferred to next meeting
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Principal's appraisal	Moved In Committee at 6:05 pm Moved out of In Committee at 7:05 pm	The Board resolved to move "In Committee" under Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss items that may have a privacy issue.
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